



# STUDENT SCHOLARSHIP INFORMATION & INSTRUCTIONS

## **GENERAL INFORMATION**

The scholarship fund was established by the American Public Works Association, Texas Chapter and was created to provide scholarships for higher education (college graduate and undergraduate). It is the goal of the Chapter to award several \$1,000 higher education scholarships. Scholarship awards are contingent upon funding availability. **PLEASE NOTE: APPLICATION DEADLINE IS May 1<sup>st</sup>.**

## **ELIGIBILITY**

To apply for a higher education scholarship from the Texas Chapter, you must:

Be enrolled as a full-time student (12+hours) in an undergraduate or (9+hours) in a graduate degree program.

OR

Be an active student member\* enrolled as a part-time student (3+hours) in an undergraduate or higher degree program.

OR

Be a high school student in your senior year.

\* An active student member of APWA is defined as a member that has paid his membership prior to the date of scholarship application and attends a minimum of 1 activity per year.

## **ADMINISTRATION**

Applications for the higher education scholarship must be received early enough to allow time for review and presentation of the award prior to the fall college semester. The scholarship committee will present the scholarship recipient the award in August after verification has been confirmed. The scholarship will be paid in one installment. Payment will be contingent upon the recipient providing proof of registration. Satisfactory completion shall be further defined as receiving, at a minimum, a passing grade in each course completed. Students falling below these minimum requirements will not receive future scholarships.

**To request additional information or submit a completed application please email the scholarship committee at [TPWA@outlook.com](mailto:TPWA@outlook.com).** Place "TPWA Student Scholarship" in the subject field.

**If you are sending a hard copy, place in a sealed envelope and send to:**

Texas Chapter of American Public Works Association  
Attn: Student Scholarships  
P.O. Box 293762  
Lewisville, Texas. 75029

## **SELECTION FOR STUDENT SCHOLARSHIP**

A specific course of study that offers a career field in public service or other public sector career is required to apply. Examples of technical expertise may include but are not limited to:

- Emergency Management
- Engineering and Technology
- Facilities and Grounds
- Fleet Services
- Leadership and Management
- Solid Waste Management



- Transportation
- Utility & Public Right-of-Way
- Water Resources Management

Applicants will be selected on the basis of academic achievement, course of study, career goals, community service, financial need, and letter of recommendation. The weighting of selection criteria follows.

10%	Completeness of the application
30%	Public works career field/career goals
20%	Academic achievement
15%	Community service
25%	Financial need/letter of recommendation/sponsor



## HIGHER EDUCATION SCHOLARSHIP APPLICATION

### **SECTION 1: PERSONAL INFORMATION**

Name of applicant: \_\_\_\_\_ Years lived in Texas: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, zip code: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail: \_\_\_\_\_

### **SECTION 2: EMPLOYMENT INFORMATION**

Total number of people living in household: \_\_\_\_\_ Annual gross household income: \_\_\_\_\_

Present employer: \_\_\_\_\_ Position: \_\_\_\_\_ Years employment: \_\_\_\_\_

Employer contact information (supervisor's name, address, phone & e-mail): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### **SECTION 3: CHARACTER REFERENCES / REFERENCE LETTERS:**

1. Active APWA member sponsoring applicant: \_\_\_\_\_ (optional)

Relationship to active APWA member: \_\_\_\_\_

Sponsor's contact information (address, phone, e-mail & APWA membership number): \_\_\_\_\_

\_\_\_\_\_  
Sponsor's employer: \_\_\_\_\_

2. Character Reference Name: \_\_\_\_\_ Phone: \_\_\_\_\_

References contact information (physical address, phone, e-mail) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**SECTION 4: EDUCATIONAL DATA (attach Unofficial or official transcript of most recent school attended)**

School	City, State	Years Attended	Major	Degree Earned

Describe scholastic honors, club/organization memberships, leadership positions held, extracurricular activities (applicant may attach separate sheet):

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**SECTION 5: ESSAY**

A specific course of study that offers a career field in public service or other public sector career is required to apply. Examples of technical expertise may include but are not limited to:

- Emergency Management
- Engineering and Technology
- Facilities and Grounds
- Fleet Services
- Leadership and Management
- Solid Waste Management
- Transportation
- Utility & Public Right-of-Way
- Water Resources Management

Applicants must complete the application form, accompanied by a letter of interest (essay) of no more than two (2) pages that addresses the following topics:

1. Why the funding is desired
2. Course of study/college, career field you are working toward
3. How your education relates to public works
4. Community involvement / service

## **SECTION 6: CHECKLIST**

Attachments (check applicable boxes):

- ☐ Transcript
- ☐ Letter of interest (essay per scholarship instruction sheet)
- ☐ Letter of recommendation from active member (optional)
- ☐ Letter of recommendation (optional)
- ☐ Honors/activities
- ☐ \_\_\_\_\_

## **SECTION 7: SIGNATURE**

I hereby certify the foregoing information is true and correct and agree if selected as a recipient of an APWA Texas Chapter scholarship that the monies received will be used in assistance of attending a college, university or special courses as defined by APWA Texas Chapter. If the scholarship awarded me is not used for the purpose, it will be returned to APWA Texas Chapter.

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

### **MAIL or E-MAIL COMPLETED APPLICATION TO:**

Texas Chapter of American Public Works Association  
Attn: Student Scholarships  
P.O. Box 293762  
Lewisville, Texas. 75029

[E-Mail: TPWA@outlook.com](mailto:TPWA@outlook.com)

Place "TPWA STUDENT SCHOLARSHIP APPLICATION – *your name*" in the subject field

**NOTE: APPLICATION DEADLINE IS MAY 1<sup>ST</sup>.**